

File No. SBTET/9/2022-PRE2
STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA:: HYDERABAD

NOTIFICATION

Dated: - 31-03-2022

Applications are invited from the qualified shorthand dictators work in Government/ Quasi-Government/Public Sector/Universities/Principals of recognized Typewriting and Shorthand Institutes to empanel qualified persons in Shorthand to act as Shorthand Dictators English/Telugu/Urdu Dictation of State Board of Technical Education and Training, Hyderabad Examinations.

Eligibility:	1.Pass in Shorthand Higher/High Speed (English/Telugu/Urdu). And 2.(a) Employee of Government /Quasi-Government/Public Sector/ Universities with 3 years of working experience (OR) (b) Work in Recognised Typewriting and shorthand Institution as a shorthand dictator with 6 years of experience
Last Date for Submission of Application:	25-04-2022

Interested candidates are informed to download the application format from SBTET portal i.e. www.sbtet.telangana.gov.in and email to dysecy2-sbtet@telangana.gov.in on or before 25-04-2022.

(This has the approval of Chairman, SBTET.)

Telangana

Date:

Signed by Dr. C. Srinath

Date: 31-03-2022 22:43:08

Reason: Approved

SECRETARY

File No. SBTET/9/2022-PRE2
STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA:: HYDERABAD

APPLICATION FOR SHORTHAND DICTATOR

From

To:

Dr. C. Srinath,
M. Tech., Ph. D., M.B.A., LL.M.,
SECRETARY,
State Board of Technical Education and
training, S.V Bhavan, Masab Tank,
Hyderabad-50028, T.S.

Sir,

I request that my case may be please to considered for appointment as Shorthand Dictator for the Technical Examinations (English/Telugu/Urdu) conducted by the State Board of Technical Education and Training, Telangana, Hyderabad. My Bio-Data is as follows:

1. NAME (IN BLOCK LETTERS)													
2. ACADEMIC QUALIFICATIONS (ENCLOSED COPIES OF CERTIFICATES)													
3. TECHNICAL QUALIFICATIONS (ENCLOSED COPIES OF CERTIFICATES)	<table border="1"><tr><td>STL-40 WPM ☐</td><td>SEL-80 WPM ☐</td></tr><tr><td>STH-60 WPM ☐</td><td>SEI-100 WPM ☐</td></tr><tr><td>STHS-80 WPM ☐</td><td>S.E.H-120 WPM ☐</td></tr><tr><td>STHS-100 WPM ☐</td><td>SEHS-150 WPM ☐</td></tr><tr><td>SUL-80 WPM ☐</td><td>SEHS-180 WPM ☐</td></tr><tr><td>SUH-120 WPM ☐</td><td>SEHS-200 WPM ☐</td></tr></table>	STL-40 WPM ☐	SEL-80 WPM ☐	STH-60 WPM ☐	SEI-100 WPM ☐	STHS-80 WPM ☐	S.E.H-120 WPM ☐	STHS-100 WPM ☐	SEHS-150 WPM ☐	SUL-80 WPM ☐	SEHS-180 WPM ☐	SUH-120 WPM ☐	SEHS-200 WPM ☐
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STHS-80 WPM ☐	S.E.H-120 WPM ☐												
STHS-100 WPM ☐	SEHS-150 WPM ☐												
SUL-80 WPM ☐	SEHS-180 WPM ☐												
SUH-120 WPM ☐	SEHS-200 WPM ☐												
4. DEPARTMENT/INSTITUTION IN WHICH AT PRESENT WORKING AS STENO GRAPHER / DICTATOR													
5. TOTAL SERVICE PARTICULARS AS STENO GRAPHER / DICTATOR, IF ANY ENCLOSE SERVICE CERTIFICATE													
6. PRESENT DEPARTMENT/INSTITUTE ADDRESS WITH PIN CODE NO. (PHONE NO. & EMAIL ADDRESS)													
7. PRESENT RESIDENTIAL ADDRESS WITH PIN CODE NO (CELL NO. & EMAIL ADDRESS)													

DECLARATION

1. I do hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief.
2. I do hereby solemnly declare that my appointment may be cancelled at any time in case it is proved that information provided by me is false.
3. In view of the above particulars I request that my case may please be considered favourably

Yours faithfully,

Place

Name:

Date:

Ph.No.